

INFORMATION BULLETIN

WORKFORCE INVESTMENT ACT

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TO: LOCAL WORKFORCE INVESTMENT AREAS
CHIEF ELECTED OFFICIALS
CALIFORNIA WORKFORCE INVESTMENT BOARD STAFF
WID STAFF

SUBJECT: LWIA ADVISORY COMMITTEE CONFERENCE CALL MINUTES—
SEPTEMBER 15, 2000

The minutes and revised agenda from the Local Workforce Investment Area (LWIA) Advisory Committee conference call on Friday, September 15, 2000, are attached for your review and information. Please ensure that the minutes are provided to the appropriate staff.

If you have any questions regarding the minutes, please contact James Scholl, at (916) 657-4610.

/S/ BILL BURKE
Chief

Attachments

LOCAL WORKFORCE INVESTMENT AREA (LWIA)
ADVISORY COMMITTEE CONFERENCE CALL
Friday, September 15, 2000

Agenda

Welcome/Agenda Building/Hot Topics

Bill Burke,
Workforce Investment
Division (WID)

State Board Update

Kathy Kerley,
State Workforce
Investment Board

Eligible Training Provider List and Internet
Application Update

Liz Clingman,
WID

Agenda Items for LWIA Quarterly Meeting on
October 10, 2000

Bill Burke,
WID

Planning the Remaining LWIA Advisory
Conference Calls and Quarterly Meetings

Bill Burke,
WID

LOCAL WORKFORCE INVESTMENT AREA ADVISORY COMMITTEE CONFERENCE CALL MINUTES

Friday, September 15, 2000

Welcome/Agenda Building/Hot Topics—Bill Burke, Workforce Investment Division (WID)

- Workforce Development Branch Deputy—Robert Hotchkiss is the new Workforce Development Branch Deputy Director.
- Standard Metropolitan Statistical Areas (SMSA)—Workforce Investment Act (WIA) Information Bulletin WIAB00-24, *Standards for Defining Metropolitan Areas*, was released subsequent to this call. There are issues with the designation of these areas in California. For instance, all of Los Angeles County and the Bay Area are each designated as a single SMSA. Previously these two areas had been subdivided into multiple SMSAs and this composite approach may cause some problems for the Local Workforce Investment Areas (LWIA). The LWIAs are encouraged to present concerns directly to the Labor Market Information Division which is coordinating the California response to the Department of Labor (DOL).
- Regional Advisors—The WIA Information Bulletin WIAB00-26, *New Workforce Investment Regional Advisors*, describes the regional advisors' responsibilities and duties. (This information bulletin was released after the conference call.)
- Faith Based Bidders' Conferences—Although 3,400 letters were mailed out, each Bidders' Conference is only averaging about 100 attendees. (The Request For Proposal was released after the conference call.)
- Caregivers Training Initiative Solicitation For Proposal (SFP)—(This SFP was released after the conference call.) The Advisory Committee members expressed concern that the LWIAs are not mandatory partners in this SFP. Local collaboration will be included in the scoring process. A concern was expressed for the proposed timeline; more time is needed to write proposals. Concerns were expressed that local areas may not be able to spend the Welfare-to-Work (WtW) funds before June 29, 2001, and the performance goals need to be clearly established.
- Workforce Investment Act Reporting—The DOL has acknowledged major problems with the Workforce Investment Act Standardized Record Data. The State anticipates that DOL will revise the data elements. Liz Clingman has been asked to participate in a DOL workgroup on this issue.

- Customer Satisfaction—The State will implement a customer satisfaction system that will start with the federal compliance requirements. A State-level survey instrument will be sent in an upcoming information bulletin for local area review and comment. Once the mandated compliance system is in place, the State will create a local partner workgroup in order to plan the integration of the State system to the LWIA local system. This should result in a continuous improvement system that meets both local and State needs.

State Board Update—Debbie McKinney, State Workforce Investment Board

- WIA 15 Percent Call Letter—The State Board's Operations Committee will institute a Call Letter to interested parties for \$20 million of 15 percent funding. The Call Letter requires a concept paper to be submitted to the State Board. At their October 6 meeting, the State Board will then review these concept papers and establish criteria for the 15 percent funds. The proposals for the funding will then be accepted and evaluated against the criteria. Many of the Advisory Committee members voiced concern with this process. The Call Letter has been sent out and can be accessed at www.calwia.org.
- State Plan Update—As of the date of the conference call there were 26 plans that had been fully approved, 23 plans that had been partially approved, and 1 plan that had not been approved.
- Vision and Goals—The State Board will have an offsite to work on their Vision and Goals. It will be a publicly noticed meeting. (Held October 16, 2000)

Eligible Training Provider List (ETPL) and Internet Application Update—Liz Clingman, WID

All 50 LWIAs are participating in the State ETPL. The local areas are indicating that some of the community colleges have asked to be removed from the ETPL because of the data requirements. An EPTL Internet application was discussed and should be implemented by the end of the year. The State Board has established a special ad hoc committee of the Board that will focus on ETPL issues.

Agenda Items for LWIA Quarterly Meeting on October 10, 2000, at Asilomar—Bill Burke, WID

The Advisory members suggested the following items:

- Dialogue with the State Board Members—This would require a Public Notice.
- State Board Update—This should include an update on the 15 percent Call Letter process and the status of the approval of the LWIA Local Plans.
- WtW Update—This should include the WtW Amendments and match requirements.
- LWIA Issues and Accomplishments—This should include organizational building and funding outside of the LWIA responsibilities.

Planning the Remaining LWIA Advisory Conference Calls and Quarterly Meetings—Bill Burke, WID

- LWIA Quarterly Meetings—The following are the recommended dates for the upcoming Quarterly Meetings:
 - ◆ October 10, 2000 (Asilomar)
 - ◆ January 5, 2001
 - ◆ April 13, 2001 (in conjunction with the CWA Spring Conference)
- LWIA Advisory Calls—The following were the suggested dates for the monthly conference call which would be scheduled from 10 a.m. until noon:
 - ◆ November 17, 2000
 - ◆ December 15, 2000
 - ◆ February 23, 2001
 - ◆ March 23, 2001
 - ◆ May 18, 2001
 - ◆ June 15, 2001